

---

**Position Title: ARNG Family Readiness Support Assistant**

Location: Troop Command, Penterman Armory , Lincoln NE

Availability: For Immediate Placement

Salary: \$34,000 (Annually)

---

The **2020 Company, LLC (2020)** is seeking qualified, trained and capable individuals to serve as Family Readiness Support Assistants for BCT/BDE Commands within the Army National Guard throughout the States and Territories. Family Readiness is a Commander's responsibility. The ARNG FRSA position is designed to provide the Commander with a family readiness program assistant to coordinate all aspects of the Command's Family Readiness Program. FRSA's assigned to the Commands will be formally supervised by the contract company, but will receive technical guidance and direction from the Commander or their representative.

**Major responsibilities include (not all inclusive):**

- Serve as Family Readiness Program Assistant for the Commander
- Provide assistance in development and implementation of Command's Family Readiness Program
- Serve as conduit for information and coordination for family matters within the Command
- Provide training and hands-on assistance on the Command's Family Readiness
- Coordinate all aspects of the Family Readiness Triad—assistance, support, and readiness
- Provide assistance to units and individuals to ensure accomplishment of all Deployment Cycle Support (DCS) tasks during the appropriate phase of the deployment cycle
- Identify individuals and families requiring monitoring, follow-up or referral and coordinate with the appropriate internal points of contact
- Provide assistance and training to Rear Detachment Commanders (RDC)
- Develop a post-deployment reunion and reintegration plan for the Command
- Coordinate with the state Employer Support of the Guard and Reserve point of contact on employer issues relative to Soldiers and Families within the Command
- Provide assistance, support, and analysis as required to the state/territory FRA
- Provide other deployment cycle support as required

**Qualified candidates must have:**

- Knowledge, experience, and skills in the area of military personnel and Family programs. Demonstrated working knowledge of military wellbeing programs, family programs, and deployment cycle support.
- Knowledge of the structure and operations of the Army National Guard
- Exceptional customer service—good oral and written communication skills
- Initiative and a “self-starter” attitude
- Proficiently read, write, and understand the English language
- A valid state driver's license
- Ability to pass any necessary background investigations, with a minimum NAC clearance
- Proficiency in Microsoft Word, Excel, Power Point and Database use experience

2020 offers a competitive benefits program which includes: Comprehensive Health, Dental and Vision Insurance, 15 Paid Time Off days, 10 paid holidays, 401K (up to 3% company match), Life Insurance, Short-Term and Long-Term Disability Insurance and AD&D Insurance.

**Application Instructions:** Interested parties should submit a cover letter, a current resume (no more than 2 pages), and the enclosed Application as an email attachment to [vchristian@mpscrc.com](mailto:vchristian@mpscrc.com) and [kathleen.Molinaro@us.army.mil](mailto:kathleen.Molinaro@us.army.mil) **NLT 5:00 EST on 26 March 2010. Email subject lines must read “[STATE ARNG, UNIT, LOCATION].”** Any resumes submitted after the deadline, without an attached cover letter resume, and application, without the appropriate subject line, and not to both emails will not be accepted.



2020 Employment  
Application 2009 (FRS)